



Request for Budget Amendment

Budget Amendment #

Department: CRA

Dept. Head: Kristie Vazquez

Date of Request: 3/5/224

Date of Board Mtg, if req'd: _____

Budget Line Item Transfer					
Account Number	Account Name	Current Budget	Increase	Decrease	Amended Budget
103-5210-562-62-01	Buildings	\$ 2,000,000	\$ -	\$ (3,924)	\$ 1,996,076
103-5210-552-63-29	Signange	-	\$ 1,275		
103-5210-524-24-00	Workers Compensation Insurance	\$ 231	\$ 68		\$ 299
103-5210-531-31-20	Legal Services	\$ 20,000	\$ 81		\$ 20,081
103-5210-546-46-05	Repair & Mantinence - Buildings	\$ 1,000	\$ 2,500		

Totals \$ 3,924 \$ (3,924)

Explain why these funds were not originally budgeted and the justification for your request now:

Funds transfer to cover additonal expenses.

Request submitted by: _____

Dept. Approval: _____

Request approved by: [Signature]
CRA Director

Date: 3-7-24

Request authorized by: [Signature]
CRA Chairman

Date: _____