Request for Budget Amendment

Budget Amendment #

Department: CRA

Dept. Head: Kristie Vazquez

Date of Request: 10/2/2020

Date of Board Mtg, if req'd:

Budget Line Item Transfer

Account Number	Account Name	Current Budget	Increase	Decrease	Amended Budget
103-5210-562.62-50	Building Improvements	$ 276,145		$ 6,000	$ 270,145
103-5210-562.62-01	Buildings	$ 605,700	$ 6,000		$ 611,700
		Totals	$ 6,000	$ 6,000	

Explain why these funds were not originally budgeted and the justification for your request now:

Funds transfer for the purchase of 301 and 209 Circle Park Drive to allocate for the adjusted final closing amounts.

Request submitted by:

Dept. Approval:

Request approved by:

CRA Director

Date: 10-2-20

Request authorized by: David Leidel

CRA Chairman

Date: 10-2-20